



1013 N. Flowood Drive  
Post Office Box 320278  
Flowood, MS 39232  
601-932-9050 (p) 601-932-0237 (f)

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**MEMORANDUM**

TO: CYNTHIA PARKER  
FROM: WOODY SAMPLE  
DATE: OCTOBER 1, 2013  
RE: CDBG CASH REQUEST & REQUISITION W/ INVOICES

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Please find enclosed the cash request and requisition, with invoices attached, for approval at the next board meeting. Please return the original cash request forms and a copy of the requisition to our office.

Thanks for your assistance and please call me if you have any questions.



**Mississippi Development Authority  
Consolidated Support Sheet**

Program: Community Development Block Grant Program  
 Recipient: MADISON COUNTY  
 Request for Cash Number: 2

Contract Number: 12-045-PF-01  
 Total Amount Requested: \$6,558.67

IDIS #	Line Items	Vendor	Invoice #	Total Invoice	Amount of This Request	Match	Amount Budgeted	Amount Requested to Date	Balance
	General Administration	CMPDD & SAMPLE HICKS & ASSO	131026 & 0913-09	\$3,650.00	\$3,650.00		\$16,599.00	\$4,526.00	\$12,073.00
	Application Preparation (CDBG Only)						\$5,000.00	\$5,000.00	\$0.00
	<b>Total Administration</b>			\$3,650.00	\$3,650.00	\$0.00	\$21,599.00	\$9,526.00	\$12,073.00
	Engineering / Architectural						\$24,000.00	\$16,200.00	\$7,800.00
									\$0.00
									\$0.00
	<b>Total Engineering / Architectural</b>			\$0.00	\$0.00	\$0.00	\$24,000.00	\$16,200.00	\$7,800.00
	Contingencies								\$0.00
									\$0.00
	<b>Total Contingencies</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sewer Lines	Suncoast Infrastructure	1	\$6,992.67	\$2,908.67	\$4,083.33	\$160,391.00	\$2,908.67	\$157,482.33
									\$0.00
									\$0.00
									\$0.00
	<b>Total Construction</b>			\$6,992.67	\$2,908.67	\$4,083.33	\$160,391.00	\$2,908.67	\$157,482.33
	<b>GRAND TOTAL</b>			\$10,642.67	\$6,558.67	\$4,083.33	\$205,990.00	\$28,634.67	\$177,355.33

Services Rendered - Beginning: \_\_\_\_\_ August 1, 2013 Thru \_\_\_\_\_ September 30, 2013

Cumulative: \$28,634.67 Program Expenditures Plus (+) \$22,916.00 Matching Expenditures Equals (=) \$51,550.67 Total Expenditures

I Herby Certify That (a) the services covered by this request have not been received from the Federal / State Government or expended for such services under any other contract agreement or grant; (b) the amount requested will be expended for allowable costs / expenditures under the terms of the contract agreement or grant; (c) the amount requested herein does not exceed the total funds obligated by contract, and (d) the funds are requested for only immediate disbursements.

I Herby Certify That the goods sold and/or services rendered have been delivered and/or performed in good order within the time listed above and are in compliance with all statutory requirements and regulations. I certify that this request does not include any advances or funds for future obligations.

\_\_\_\_\_  
 Signature of Authorized Official

GERALD STEEN, BOARD PRESIDENT  
 Typed Name and Title of Authorized Official

10/7/2013  
 Date Signed

Sample, Hicks & Associates, Inc.  
 Prepared By

601-932-9050  
 Preparer's Telephone No.



**MADISON COUNTY  
CDBG REQUISITION FORM**

REQUISITION NUMBER:   2   PROJECT NUMBER: 1129-12-045-PF-01

DATE:   OCTOBER 7, 2013   BANK ACCOUNT NUMBER: \_\_\_\_\_

<b>SUNCOAST INFRASTRUCTURE INC</b>	<b>\$ 6,992.00 (\$4,083.33 LOCAL + \$2,908.67 CDBG)</b>
<b>CMPDD</b>	<b>\$ 1,150.00 CDBG</b>
<b>SAMPLE, HICKS &amp; ASSOCIATES</b>	<b>\$ 2,500.00 CDBG</b>

**APPROVED:**

**BY** \_\_\_\_\_  
**BOARD PRESIDENT**

<b>PERIODIC ESTIMATE FOR PARTIAL PAYMENT</b>		Project No. 13074	Contract No. CDBG No. 1129-12-045-PF-01
Name of Project Sanitary Sewer Rehabilitation Project Madison County, MS		Periodic Estimate Number 1	
Location of Project Flora, Mississippi		Estimate Period From : 8/5/2013 To: 8/31/2013	
Name & Address of Owner Madison County Board of Supervisors c/o Warnock and Associates, LLC 158 West Center Street Canton, MS 39046		Name and Address of Contractor Suncoast Infrastructure, Inc. P.O. Box 397 Florence, Ms 39073	

### SCHEDULE OF CONTRACT CHANGE ORDERS

(List every change order issued to date of this request even if no work has been done under one or more such orders)

Contract Change Order		Description (3)	Additions To Contract Price As Shown on Change Order (4)	Deductions From Contract Price As Shown On Change Order (5)
NO. (1)	Date (2)			
Totals			\$0.00	\$0.00

### ANALYSIS OF ADJUSTED CONTRACT AMOUNT TO DATE

(a)	ORIGINAL CONTRACT AMOUNT.....	\$301,207.00
(b)	PLUS: ADDITIONS SCHEDULED IN COLUMN 4 ABOVE.....	\$0.00
(c)	LESS: DEDUCTIONS SCHEDULED IN COLUMN 5 ABOVE.....	\$0.00
(d)	ADJUSTED CONTRACT AMOUNT TO DATE.....	\$301,207.00

### ANALYSIS OF WORK PERFORMED TO DATE

(a)	COST OF ORIGINAL CONTRACT WORK PERFORMED TO DATE.....	\$7,360.70
(b)	EXTRA WORK PERFORMED TO DATE BY CHANGE ORDER.....	\$0.00
(c)	TOTAL COST OF WORK PERFORMED TO DATE.....	\$7,360.70
(d)	ADD: MATERIALS STORED AT CLOSE OF PERIOD.....	\$0.00
(e)	SUBTOTAL OF (c) and (d).....	\$7,360.70
(f)	LESS: RETAINAGE (5%**).....	(\$368.04) **
(g)	SUBTOTAL OF (e) and (f).....	\$6,992.67
(h)	LESS: AMOUNT OF PREVIOUS ESTIMATES.....	\$0.00
(i)	AMOUNT DUE THIS ESTIMATE.....	\$6,992.67
(j)		

<p align="center"><b>CERTIFICATE OF CONTRACTOR</b></p> <p>According to the best of my knowledge and belief, I certify that all items and amounts shown in this Periodic Estimate for Partial Payment are correct; that all work has been performed and /or duly authorized deviations, substitutions, alterations and/or additions; that the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by the Periodic Estimate; and that no part of the "Amount Due This Estimate" has been received.</p> <p align="center"><u>Suncoast Infrastructure, Inc.</u> (Contractor)</p> <p>By: <u>[Signature]</u> Title: <u>Project Manager</u> Date: <u>9-9-13</u></p>	<p align="center"><b>RECOMMENDATION OF ENGINEER</b></p> <p>This Periodic Estimate for Partial Payment covers all pay item work performed by the contractor through the estimate period stated hereon. The undersigned recommends payment of the amount on line (i) above subject to the provisions of the Contract Documents covering the repair or replacement of all defective work, if any, that may be discovered prior to final payment or expiration of the general guaranty period.</p> <p>By: <u>[Signature]</u> Title: <u>Engineer</u> Date: <u>9/29/2014</u></p>
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West Madison Sanitary Sewer Rehabilitation  
Flora, Mississippi

CDBG Project No. 1129-12-045-PF-01

Suncoast Infrastructure, Inc.  
P.O. Box 397  
Florence, MS 39073

**Estimate No. 1 for August 5, 2013 to August 31, 2013**

Item No.	Description of Item	Units	Cost per Unit	Original Contract Quantity	Original Contract Amount	Quantity Adjustment By C.O.	Current Contract Quantity	Current Contract Amount	Previous Quantity	Quantity This Period	Amount This Period	Quantity to Date	Amount to Date	Cost of Uncompleted Work	% Complete
<b>BASE BID</b>															
1.0	Mobilization	LS	\$18,762.80	1	\$18,762.80	0	1	\$18,762.80	0.00	0.25	\$4,690.70	0.25	\$4,690.70	\$14,072.10	25.00%
2.0	Manhole Inspection	EA	\$45.00	53	\$2,385.00	0	53	\$2,385.00	0.00	0.00	\$0.00	0.00	\$0.00	\$2,385.00	0.00%
3.0	Normal Sewer Line Cleaning	LF	\$3.00	14,195	\$42,585.00	0	14,195	\$42,585.00	0.00	749.00	\$2,247.00	749.00	\$2,247.00	\$40,338.00	5.28%
4.0	Heavy Sewer Line Cleaning	LF	\$0.50	1,420	\$710.00	0	1,420	\$710.00	0.00	0.00	\$0.00	0.00	\$0.00	\$710.00	0.00%
5.0	Extra Heavy Sewer Line Cleaning	LF	\$0.01	1,420	\$14.20	0	1,420	\$14.20	0.00	0.00	\$0.00	0.00	\$0.00	\$14.20	0.00%
6.0	Root Removal	LF	\$5.00	350	\$1,750.00	0	350	\$1,750.00	0.00	24.00	\$120.00	24.00	\$120.00	\$1,630.00	6.86%
7.0	Removal of Protruding Taps	EA	\$150.00	15	\$2,250.00	0	15	\$2,250.00	0.00	2.00	\$300.00	2.00	\$300.00	\$1,950.00	13.33%
8.0	Television Inspection	LF	\$0.75	14,195	\$10,646.25	0	14,195	\$10,646.25	0.00	0.00	\$0.00	0.00	\$0.00	\$10,646.25	0.00%
9.0	Re-setup of TV	EA	\$0.75	5	\$3.75	0	5	\$3.75	0.00	4.00	\$3.00	4.00	\$3.00	\$0.75	80.00%
10.0	Sewer Line Point Repair	EA	\$4,400.00	5	\$22,000.00	0	5	\$22,000.00	0.00	0.00	\$0.00	0.00	\$0.00	\$22,000.00	0.00%
11.0	Locate Manholes	EA	\$20.00	5	\$100.00	0	5	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00	\$100.00	0.00%
12.0	Slip Lining of Sewer Lines	LF	\$31.00	5,000	\$155,000.00	0	5,000	\$155,000.00	0.00	0.00	\$0.00	0.00	\$0.00	\$155,000.00	0.00%
13.0	Sewer Line Joint Testing	EA	\$35.00	500	\$17,500.00	0	500	\$17,500.00	0.00	0.00	\$0.00	0.00	\$0.00	\$17,500.00	0.00%
14.0	Sewer Line Joint Sealing	EA	\$20.00	500	\$10,000.00	0	500	\$10,000.00	0.00	0.00	\$0.00	0.00	\$0.00	\$10,000.00	0.00%
15.0	Manhole Rehabilitation	VF	\$175.00	100	\$17,500.00	0	100	\$17,500.00	0.00	0.00	\$0.00	0.00	\$0.00	\$17,500.00	0.00%
<b>Total Base Bid</b>					<b>\$301,207.00</b>			<b>\$301,207.00</b>			<b>\$7,360.70</b>		<b>\$7,360.70</b>	<b>\$293,846.30</b>	
<b>ALTERNATE BID ITEMS</b>															
1.0A	Alternate Item No. 1.0A	EA	\$0.00	0	\$0.00	0	0	\$0.00	0.0	0.0	\$0.00	0.0	\$0.00	\$0.00	-
2.0A	Alternate Item No. 2.0A	EA	\$0.00	0	\$0.00	0	0	\$0.00	0.0	0.0	\$0.00	0.0	\$0.00	\$0.00	-
<b>Total Alternate Bid</b>					<b>\$0.00</b>			<b>\$0.00</b>			<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
<b>Grand Total Base, Alternate &amp; Additional</b>					<b>\$301,207.00</b>			<b>\$301,207.00</b>			<b>\$7,360.70</b>		<b>\$7,360.70</b>	<b>\$293,846.30</b>	2.44%
<b>CHANGE ORDER SUMMARY</b>															
<b>CHANGE ORDER NO. 1</b>															
C1.0	Change Order Item No. 1.0	EA	\$0.00	0	\$0.00	0	0	\$0.00	0	0	\$0.00	0.00	\$0.00	\$0.00	-
C1.1	Change Order Item No. 1.1	EA	\$0.00	0	\$0.00	0	0	\$0.00	0	0	\$0.00	0.00	\$0.00	\$0.00	-
<b>Change Order Total Bid</b>					<b>\$0.00</b>			<b>\$0.00</b>			<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
<b>Grand Total, Base Bid plus Change Orders</b>					<b>\$301,207.00</b>			<b>\$301,207.00</b>			<b>\$7,360.70</b>		<b>\$7,360.70</b>	<b>\$293,846.30</b>	2.44%



INVOICE

DATE: 2/25/2013  
 INVOICE# 131026

CENTRAL MS PLANNING & DEVELOPMENT DISTRICT, INC.  
 P. O. BOX 4935  
 JACKSON, MS 39296-4935  
 601-981-1511  
 www.cmpdd.org

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BILL TO:  
**Madison County**

DESCRIPTION	TOTAL
For services rendered relative to Contract #318 I31  Professional Planning Services	\$ 9,150.00

FINANCE DEPARTMENT USE ONLY  
 CODE: 000 2013 318  
 C# 318 I# 131026

TOTAL	9,150.00
PAID	8,000.00 (7/13)
TOTAL DUE	\$ 1,150.00 - 9,150.00

SAMPLE, HICKS & ASSOCIATES, INC.

# Invoice

P. O. BOX 320278  
1013 N. FLOWOOD DRIVE  
FLOWOOD, MS 39232

Date	Invoice #
9/30/2013	0913-09

Bill To
MADISON COUNTY BOARD OF SUPERVISORS P. O. BOX 404 CANTON, MS 39046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	CDBG PROJECT #1129-12-045-PF-01 CONSTRUCTION CONTRACTS SIGNED	2,500.00	2,500.00
<b>Total</b>			\$2,500.00